



## **Arkansas Game and Fish Commission Employment Job Posting**

### **PART-TIME AGFC CONSERVATION PROGRAM TECHNICIAN - AGFC CONSERVATION PROGRAM TECHNICIAN POSITION NO: 22095750**

#### **POSTING INFORMATION:**

Advertisement Opens: July 3, 2019

Advertisement Closes: July 17, 2019

Full Time: No

Salary: \$12.75 - \$12.75 Hourly

#### **POSTING REQUIREMENTS:**

##### Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus two years of field experience in wildlife or fisheries management or forestry or land management, or a related area.

**OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE HUMAN RESOURCES CHIEF.**

##### Preferred Education and/or Experience:

Education equivalent to a high school diploma and currently enrolled in or have graduated from a university with wildlife management, forestry or wildlife ecology degree program.

##### Knowledge, Abilities, and Skills:

Knowledge of the procedures and methods used in documenting wildlife investigations.

Knowledge of the equipment and techniques used to maintain buildings, grounds and equipment.

Knowledge of fish propagation, harvesting, cultivation, and maintenance activities.

Knowledge of tissue and blood sampling techniques used in collection research.

Knowledge of agricultural methods and basic land laws.

Knowledge of timber marking, land surveying, and other related forestry techniques.

Ability to collect samples of wildlife, perform fish hatchery, prepare reports, maintain files, and present oral and written information.

Ability to operate and maintain wildlife equipment.

Preferred Knowledge, Abilities, and Skills:

Basic knowledge of equipment such as tractors, trailers, ATV/UTV's and how to operate. Familiarity with computers and Microsoft programs such as Word and Excel. Ability to work independently and with a team. Must possess a valid driver's license.

**POSTING DETAILS:**

Position Location:

City: Marked Tree, AR

Office: St. Francis Sunken Lands Wildlife Management Area

Division: Wildlife Management

Job Summary:

The Conservation Program Technician is responsible for forest and fish propagation, fire prevention, cultivation, and harvesting activities and/or maintaining a wildlife management area. This position is governed by state and federal laws and agency policy.

#### Typical Functions:

Inspects forest lands for damage by insects or disease, assists in implementing plans or recommendations for control measures, and prepares plans for site preparation or improvement of planting, harvesting, marketing, or wildlife use.

Conducts or assists in conducting research on collected samples, such as fish, blood, water, soil, and plant species, and examines animals and specimens to detect diseases or other problems.

Conducts agricultural and forest management activities on wildlife management areas, including preparing seed beds and plant foods; selects and marks trees for thinning and/or logging utilizing soil erosion control measures and maintains waterways, dams, and ponds.

Monitors and inspects public and private wildlife to ensure compliance with state regulations and trains various personnel in activities, such as fire safety, accident prevention, and maintenance and calibration of scientific and technical equipment.

Gathers, provides, and presents general and forestry educational information and training to various federal, state, local health officers, community organizations, and the general public.

Provides technical support and services for scientists and engineers working in fields, such as agriculture, environmental science, resource management, and biology.

Assists in conducting fish and game propagation and maintenance activities, including monitoring of spawning, hatching, incubation, sexing, and feeding.

Prepares reports pertaining to wildlife findings, conclusions and recommendations.

Cleans, maintains, prepares, and supplies work areas.

Performs other duties as assigned.

#### Specific Duties and Responsibilities:

Will be under the direct supervision of a Field Biologist. Duties include but are not limited to aiding field staff in preparation of fall food plots, maintenance of dove fields, and Waterfowl Rest Areas, marking WMA boundary, maintenance and upkeep of equipment such as tractors, UTV's and ATV's, and general maintenance and upkeep of the WMA's parking lots, and shop compound. Will also assist field staff with dove banding and waterfowl banding projects as well as feral hog trapping on the WMA. Manipulations to the Payneway dam when necessary will also be required and may occur over weekends. Perform strenuous activities outdoors in inclement weather as well as other duties assigned per field biologist request.

#### Certificates, Licenses, or Registrations:

Must possess a valid Driver's License with a good driving record.

Special Job Dimensions:

All applicants are subject to a criminal background check.

Other Specific Information:

All applicants are subject to a criminal background check.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.