



## **Arkansas Game and Fish Commission Employment Job Posting**

### **PART-TIME AGFC CONSERVATION PROGRAM TECHNICIAN - AGFC CONSERVATION PROGRAM TECHNICIAN POSITION NO: 22096336**

#### **POSTING INFORMATION:**

Advertisement Opens: Nov. 21, 2019

Advertisement Closes: Dec. 5, 2019

Full Time: No

Salary: \$12.75 - \$12.75 Hourly

#### **POSTING REQUIREMENTS:**

Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus two years of field experience in wildlife or fisheries management or forestry or land management, or a related area.

**OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE HUMAN RESOURCES CHIEF.**

Preferred Education and/or Experience:

Some education towards a bachelor's degree in biology, fisheries, wildlife management, or a related field.

Knowledge, Abilities, and Skills:

Knowledge of the procedures and methods used in documenting wildlife investigations.

Knowledge of the equipment and techniques used to maintain buildings, grounds and equipment.

Knowledge of fish propagation, harvesting, cultivation, and maintenance activities.

Knowledge of tissue and blood sampling techniques used in collection research.

Knowledge of agricultural methods and basic land laws.

Knowledge of timber marking, land surveying, and other related forestry techniques.

Ability to collect samples of wildlife, perform fish hatchery, prepare reports, maintain files, and present oral and written information.

Ability to operate and maintain wildlife equipment.

Preferred Knowledge, Abilities, and Skills:

Good computer skills, especially in Microsoft Office programs (Word, Excel, Access, PowerPoint). Experience in aging fishing. Experience in operating motor boats and backing trailers. Basic outboard motor maintenance. Ability to work independently as well as under direct supervision. Willingness to work on weekends as necessary. Occasionally will be required to work long hours under harsh conditions.

**POSTING DETAILS:**

Position Location:

City: Hope, Arkansas

Office: Hope Regional Office

Division: Fisheries

Job Summary:

The Conservation Program Technician is responsible for forest and fish propagation, fire prevention, cultivation, and harvesting activities and/or maintaining a wildlife management area. This position is governed by state and federal laws and agency policy.

#### Typical Functions:

Inspects forest lands for damage by insects or disease, assists in implementing plans or recommendations for control measures, and prepares plans for site preparation or improvement of planting, harvesting, marketing, or wildlife use.

Conducts or assists in conducting research on collected samples, such as fish, blood, water, soil, and plant species, and examines animals and specimens to detect diseases or other problems.

Conducts agricultural and forest management activities on wildlife management areas, including preparing seed beds and plant foods; selects and marks trees for thinning and/or logging utilizing soil erosion control measures and maintains waterways, dams, and ponds.

Monitors and inspects public and private wildlife to ensure compliance with state regulations and trains various personnel in activities, such as fire safety, accident prevention, and maintenance and calibration of scientific and technical equipment.

Gathers, provides, and presents general and forestry educational information and training to various federal, state, local health officers, community organizations, and the general public.

Provides technical support and services for scientists and engineers working in fields, such as agriculture, environmental science, resource management, and biology.

Assists in conducting fish and game propagation and maintenance activities, including monitoring of spawning, hatching, incubation, sexing, and feeding.

Prepares reports pertaining to wildlife findings, conclusions and recommendations.

Cleans, maintains, prepares, and supplies work areas.

Performs other duties as assigned.

#### Specific Duties and Responsibilities:

The selected individual will assist the regional fisheries management staff with managing the lakes, streams, rivers, and ponds of southwest Arkansas, which will include but is not limited to creel surveys, fish sampling, age and growth analysis, data entry, habitat enhancement, boat lane marking, nuisance animal control, and equipment maintenance. Job requires heavy physical demands, working in inclement weather, and travel away from assigned duty station for short periods of time.

#### Certificates, Licenses, or Registrations:

Must possess a valid Driver's License with a good driving record.

#### Special Job Dimensions:

All applicants are subject to a criminal background check.

Other Specific Information:

All applicants subjected to a criminal background check.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.