



## **Arkansas Game and Fish Commission Employment Job Posting**

Statewide Turkey Program Coordinator - **CONSERVATION PROGRAM BIOLOGIST I**  
**POSITION NO: 22096110**

### **POSTING INFORMATION:**

Advertisement Opens: Dec. 12, 2019

Advertisement Closes: Jan. 10, 2020

Full Time: Yes

Salary: \$61,443.00 - \$86,609.00 Annually

### **POSTING REQUIREMENTS:**

#### **Minimum Education and/or Experience:**

The formal education equivalent of a bachelor's degree in biology, zoology, botany, or a related field; plus two years of experience in wildlife management or a related field. Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

#### **Preferred Education and/or Experience:**

A Master's degree in Fisheries Management.

#### **Knowledge, Abilities, and Skills:**

Knowledge of the principles of biology, ecology, and related environmental sciences.

Knowledge of game and fish management programs including propagation, cultivation, and harvesting techniques.

Knowledge of game and fish management laboratory and field survey equipment, techniques, and procedures.

Knowledge of supervisory practices and procedures.

Ability to plan, organize, and oversee the work of subordinates.

Ability to make public presentations.

Ability to plan work unit objectives and operational activities and to assign and direct the work of subordinate supervisors.

Ability to conduct scientific game and fish surveys and studies, analyze and evaluate collected data, and prepare written narrative report of findings.

Ability to direct, coordinate, and maintain wildlife management programs.

Preferred Knowledge, Abilities, and Skills:

Ability to tow and operate boats. Knowledge of fish population dynamics, population simulation modeling, and common statistical analyses. Skills in public input methods when working with anglers. Experience in current fish sampling techniques. Good written and verbal communication skills. Physically able to work long hours, sometimes under harsh or physically demanding conditions. Strong teamwork concept, yet capable of completing a task without close supervision. Strong organizational skills.

**POSTING DETAILS:**

Position Location:

City: Monticello, Arkansas

Office: Monticello Regional Office

Division: Fisheries

Job Summary:

The Arkansas Game and Fish Commission (AGFC) Conservation Program Biologist I is responsible for supervising a wildlife management program. This position is governed by state and federal laws and agency policy.

Typical Functions:

Serves as the statewide Turkey Program lead, agency expert, and coordinates regulations processes on wild turkey in Arkansas. Partners with agency quail program coordinator, National Wild Turkey Federation staff and Quail Forever in Arkansas staff to coordinate and administer the Wild Turkey and Northern Bobwhite Quail Habitat Cost-share Program to positively direct agency and partner funds to habitat projects for wild turkey and quail. Operates as a technical advisor to regional management staff to provide insight on program direction and make management recommendations to favor wild turkeys wherever possible. Maintains and coordinates multiple biological and stakeholder data sets and surveys to monitor trends and inform management actions. Responsible for the creation of technical material to be used in developing educational materials for the public as well as agency staff and partners. Monitors and analyzes harvest information obtained via harvest reporting (GAMECHECK). Functions as the Arkansas representative on state (Turkey Team-Chair), regional (SEAFWA Wild Turkey Working Group) and national (National Wild Turkey Federation Technical Committee) technical committees and working groups specific to wild turkeys, as well as inter and interagency teams as expertise relates. Serves as one of the agency's primary explosives experts responsible for training, ordering and maintenance of explosives used for capturing wildlife.

Performs other duties as assigned.

Specific Duties and Responsibilities:

Functions as District 5 Assistant District Fisheries Biologist under the supervision of the District 5 Fisheries Supervisor. Responsible for the management of fisheries and aquatic resources in Fisheries District 5, which includes: Arkansas, Ashley, Chicot, Desha, Drew, Jefferson, and Lincoln counties in southeast Arkansas. Routinely performs standardized fish population surveys including electrofishing, creel surveys and netting. Analyzes fish population survey data and prepares annual fishery management reports. Assist supervisor with making management and regulations recommendations. Assists other fisheries division personnel with aquatic resources and fisheries management projects. Conducts specialized research and data analysis of various fish species and habitat types. Conducts fish management activities such as lake fertilization and fish habitat improvements. Extension work on private farm ponds and fishing lakes. Writes technical reports and presents audio/visual programs to civic clubs, angler clubs, school groups, and professional organizations. Maintains professional decorum with other local, state, and federal agencies. Establishes and maintains communication with the public. Scopes potential public access sites and identify access maintenance renovation needs.

Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

Special Job Dimensions:

Frequent in-state and out of state travel and field work with exposure to inclement weather is required. Occasional exposure to hunters and dangerous animals may be required.

Position will have statewide responsibilities. Duty location will be determined upon selection of the candidate.

Other Specific Information:

All applicants subjected to a criminal background check.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.