



## Arkansas Game and Fish Commission Employment Job Posting

Statewide Turkey Program Coordinator - **CONSERVATION PROGRAM BIOLOGIST I**  
**POSITION NO: 22096121**

### **POSTING INFORMATION:**

Advertisement Opens: Aug. 7, 2020

Advertisement Closes: Sept. 4, 2020

Full Time: Yes

Salary: \$61,443.00 - \$86,609.00 Annually

### **POSTING REQUIREMENTS:**

#### Minimum Education and/or Experience:

The formal education equivalent of a bachelor's degree in biology, zoology, botany, or a related field; plus two years of experience in wildlife management or a related field. Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

#### Preferred Education and/or Experience:

A Master's degree in Fisheries Management.

#### Knowledge, Abilities, and Skills:

Knowledge of the principles of biology, ecology, and related environmental sciences.

Knowledge of game and fish management programs including propagation, cultivation, and harvesting techniques.

Knowledge of game and fish management laboratory and field survey equipment, techniques, and procedures.

Knowledge of supervisory practices and procedures.

Ability to plan, organize, and oversee the work of subordinates.

Ability to make public presentations.

Ability to plan work unit objectives and operational activities and to assign and direct the work of subordinate supervisors.

Ability to conduct scientific game and fish surveys and studies, analyze and evaluate collected data, and prepare written narrative report of findings.

Ability to direct, coordinate, and maintain wildlife management programs.

Preferred Knowledge, Abilities, and Skills:

Knowledge of freshwater fish, fisheries, fish population dynamics, and fish management techniques. Knowledge of freshwater aquatic plants and related management techniques. Skill in writing (both technical and popular articles) Skill in the maintenance and operation of boats, outboard motors, fish sampling equipment, etc. Skill in the use of word processing, spreadsheet, database, data analysis, fish population analysis software programs, etc. Ability to exercise sound judgment and reasoning in decision making and problem solving. Ability to establish and maintain effective working relationships with public, stakeholders, and Arkansas Game and Fish Commission staff. Ability to implement project management techniques and practices (scheduling/task management) to ensure completion of programs and projects in an effective and timely manner. Ability to write and edit technical reports in a timely manner. Ability to professionally explain Project, Division, and Agency programs, policies, and procedures to the public and other stakeholders. Ability to design and conduct biological studies/surveys.

**POSTING DETAILS:**

Position Location:

City: Rogers, Arkansas

Office: Rogers Field Office

Division: Fisheries

Job Summary:

The Arkansas Game and Fish Commission (AGFC) Conservation Program Biologist I is responsible for supervising a wildlife management program. This position is governed by state and federal laws and agency policy.

Typical Functions:

Serves as the statewide Turkey Program lead, agency expert, and coordinates regulations processes on wild turkey in Arkansas. Partners with agency quail program coordinator, National Wild Turkey Federation staff and Quail Forever in Arkansas staff to coordinate and administer the Wild Turkey and Northern Bobwhite Quail Habitat Cost-share Program to positively direct agency and partner funds to habitat projects for wild turkey and quail. Operates as a technical advisor to regional management staff to provide insight on program direction and make management recommendations to favor wild turkeys wherever possible. Maintains and coordinates multiple biological and stakeholder data sets and surveys to monitor trends and inform management actions. Responsible for the creation of technical material to be used in developing educational materials for the public as well as agency staff and partners. Monitors and analyzes harvest information obtained via harvest reporting (GAMECHECK). Functions as the Arkansas representative on state (Turkey Team-Chair), regional (SEAFWA Wild Turkey Working Group) and national (National Wild Turkey Federation Technical Committee) technical committees and working groups specific to wild turkeys, as well as inter and interagency teams as expertise relates. Serves as one of the agency's primary explosives experts responsible for training, ordering and maintenance of explosives used for capturing wildlife.

Performs other duties as assigned.

Specific Duties and Responsibilities:

As a Fisheries Management Biologist for the Arkansas Game and Fish Commission, you will join a highly-trained, progressive team of Fisheries Scientists working to improve conservation and management of aquatic resources in Arkansas. You will receive outstanding training and competitive pay and benefits. Fisheries Management Biologists (AGFC Biologist Specialists) are responsible for fisheries management activities in a district, with many opportunities to work on projects across the state. Job duties include: standardized fish population surveys, onsite and offsite angler surveys, stakeholder engagement, fish habitat improvement projects including nuisance aquatic vegetation control, analysis of survey data, preparation of annual fishery management reports, assist with the development of management recommendations for district waters, development and execution of an independent research project, and working with other agencies and elected officials on improving fisheries resources.

This position is located in the northwest corner of Arkansas, in the Ozark Mountains. Fisheries resources are abundant, ranging from 31,000-acre Beaver Lake to urban ponds and smallmouth bass streams. The region also includes one of the 20 fastest growing metro areas in the United States. This position works under the supervision of the District Fisheries Supervisor out of the AGFC Rogers Field Office.

Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

Special Job Dimensions:

Frequent in-state and out of state travel and field work with exposure to inclement weather is required. Occasional exposure to hunters and dangerous animals may be required.

Position will have statewide responsibilities. Duty location will be determined upon selection of the candidate.

Other Specific Information:

All applicants subjected to a criminal background check.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.