



Arkansas Game and Fish Commission Employment Job Posting

FIRING RANGE SPECIALIST - AGFC FIRING RANGE SPECIALIST

POSITION NO: 22095969

POSTING INFORMATION:

Advertisement Opens: Aug. 10, 2020

Advertisement Closes: Aug. 17, 2020

Full Time: No

Salary: \$13.39 - \$13.39 Hourly

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus vocational school, military or other training and/or experience totaling eighteen months involving firearms training, firing range, or similar facility maintenance and operations. Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

Preferred Education and/or Experience:

NONE

Knowledge, Abilities, and Skills:

Knowledge of firearms safety regulations. Knowledge of firearms, ammunition, and related supplies. Ability to instruct in the use of firearms and safety procedures. Ability to complete reports. Ability to operate and perform preventative maintenance on electrical/mechanical equipment. Ability to maintain supply inventory.

Preferred Knowledge, Abilities, and Skills:

Ability to oversee customers at a public firing range and maintain a command presence as a Range Safety Officer.

POSTING DETAILS:

Position Location:

City: Mayflower, Arkansas

Office: Dr. James E. Moore Jr. Camp Robinson Firing Range

Division: Education

Job Summary:

The Firing Range Specialist is responsible for enforcing safety rules and regulations for firing ranges and maintaining the range areas and equipment. This position is governed by state and federal laws and agency/institution policy.

Typical Functions:

Greets range patrons, answers questions, explains safety rules, and collects fees. Observes patrons on the firing line to ensure firearm safety rules are followed and provides assistance or instruction to patrons. Completes activity report to include range attendance and equipment use. Inventories range supplies and targets and informs supervisor of inventory status. Mows and trims acreage and cleans range building and restrooms. Performs routine building maintenance, minor electrical, plumbing, and carpentry work and preventative maintenance on range equipment, determines the cause, and writes reports. Performs other duties as assigned.

Specific Duties and Responsibilities:

Greets range patrons, answers questions, explains safety rules, and collects fees. Observes patrons on the firing line to ensure firearm safety rules are followed and provides assistance or instruction to patrons. Completes activity report, to include range attendance and equipment use. Inventories range supplies and targets and informs supervisor of inventory status. Cleans range facilities and restrooms. Performs routine building maintenance, minor electrical, plumbing, and carpentry work and preventative maintenance on range equipment. Performs other duties as assigned.

Certificates, Licenses, or Registrations:

NONE

Special Job Dimensions:

Frequent exposure to high noise levels and lifting of clay targets is required.

Other Specific Information:

All applicants are subject to a criminal background check.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.