



## Arkansas Game and Fish Commission Employment Job Posting

SKILLED TRADESMAN - AGFC SKILLED TRADESMAN

POSITION NO: 22096070

### **POSTING INFORMATION:**

Advertisement Opens: Nov. 23, 2020

Advertisement Closes: Dec. 11, 2020

Full Time: Yes

Salary: \$44,220.00 - \$None Annually

### **POSTING REQUIREMENTS:**

#### Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus completion of required education or training along with the required license or certification in one or more of the following skilled trades (Must be licensed as a Journeyman Electrician in accordance with ACA 17-28-304, Journeyman Plumber in accordance with ACA 17-38-301, or HVAC Mechanics in accordance with ACA 17-33-301).

**OR**

The formal education equivalent of a high school diploma; plus five years of experience as a carpenter or painter.

Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

#### Preferred Education and/or Experience:

Experience in skilled trades and construction activities.

#### Knowledge, Abilities, and Skills:

Knowledge of the methods, practices, and safety precautions in one or more of the skilled trades.

Knowledge of the accepted practices, processes, materials, and tools of the various skilled trades.

Knowledge of the laws and regulations relating to one or more of the skilled trades.

Ability to provide mathematical and analytical skills necessary to do material estimates for one or more of the skilled trades.

Ability to read and interpret blueprints, manuals, schematics, building plans, and/or work drawings.

Ability to understand verbal and written instructions.

Ability to maintain inventory on needed parts and tools for one or more of the skilled trades.

Preferred Knowledge, Abilities, and Skills:

Knowledge of institutional rules and regulations. Knowledge of construction and maintenance procedures and state and federal building codes. Knowledge of materials methods and the appropriate tools to construct objects, structures, and buildings. Ability to plan and organize construction and maintenance projects. Ability to work through adversity and hold self and others accountable for work actions. Ability to maintain inventory and requisition supplies. Ability to interpret blueprints and building specifications. Ability to maintain inmate security and provide instructions to inmates in construction/maintenance procedures in compliance with safety regulations. Knowledge of earth construction, concrete construction, steel fabrication, wood frame construction, welding, project estimating, budgeting, and project scheduling. Ability to work with various state and federal agencies to insure compliance with state and federal regulations. Experience with Microsoft applications.

**POSTING DETAILS:**

Position Location:

City: Calico Rock, Arkansas

Office: North Central Regional Office

Division: Operations

Job Summary:

The Skilled Tradesman is responsible for the work activities in one or more of the following skilled trades: HVAC mechanical (Heating, Ventilation, and Air Conditioning), plumbing, electrical, carpentry, and painting. This position is governed by state and federal laws and agency policy.

Typical Functions:

May install, maintain, repair and overhaul air conditioning systems, commercial and industrial refrigeration and air conditioning systems and combined heating, ventilation and cooling systems.

May assemble, install, repair, and maintain pipes, fixtures, and other plumbing equipment used for water distribution and waste water disposal in residential, commercial and industrial buildings in compliance with code regulations.

May assemble, install, test, troubleshoot, and repair electrical wiring, fixtures, control devices and related equipment in buildings and other structures.

May performs general carpentry using hand and power tools to repair and build structures using necessary materials, such as; wood, sheetrock, roofing, painting, and glass installation.

May repair and maintain mechanical and automotive equipment, including but not limited to; engines, transmissions, fuel systems, hydraulics, braking systems, clutch repair, steering apparatus, and other maintenance as needed.

May assist other skilled tradesman to complete projects that require multiple departments to work together.

Maintains inventory on tools and parts specific to assigned trade.

Performs other duties as assigned.

Specific Duties and Responsibilities:

Responsible for maintaining the Commission's sign shop including the operation of the sign router, painting, welding, and general equipment and shop maintenance. State wide travel may be required to deliver, maintain, or install Commission Project Signs. Operation of a backhoe utilized in loading - offloading material. Responsible for the fabrication of Commission Project Sign Frames, steel and aluminum launch courtesy docks, and other fabrication as requested. Responsible for purchasing and delivering of materials utilized by the sign shop. Responsible for cost estimates and budgeting for the Commission Sign Shop. Hauling materials and small equipment utilizing AGFC dump truck - trailer. Responsible for accurate record keep for labor and materials, basic computer skills, and other duties as assigned.

Certificates, Licenses, or Registrations:

Must be licensed as a Journeyman Electrician in accordance with ACA 17-28-304, Journeyman Plumber in accordance with ACA 17-38-301, or HVAC Mechanics in accordance with ACA 17-33-301.

Special Job Dimensions:

Other Specific Information:

All applicants are subject to a criminal background check.

Applications must include complete work history and references.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.