



## Arkansas Game and Fish Commission Employment Job Posting

BIOLOGIST - AGFC BIOLOGIST

POSITION NO: 22096051

### **POSTING INFORMATION:**

Advertisement Opens: Sept. 12, 2017

Advertisement Closes: Sept. 26, 2017

Full Time: Yes

Salary: \$40,535.00 - \$40,535.00 Annually

### **POSTING REQUIREMENTS:**

#### Minimum Education and/or Experience:

The formal education equivalent of a bachelor's degree in biology, zoology, botany, or a related field.

#### Preferred Education and/or Experience:

The formal education equivalent of a master's degree in biology, zoology, botany or a related field.

#### Knowledge, Abilities, and Skills:

Knowledge of the principles of biology, ecology, and related environmental sciences. Knowledge of game and fish management programs including propagation, cultivation, and harvesting techniques. Knowledge of game and fish laboratory and field survey equipment, techniques, and procedures. Ability to plan, organize, and oversee the work of subordinates. Ability to make public presentations and conduct hunter safety classes. Ability to plan work unit objectives and operational activities and to assign and direct the work of subordinate supervisors. Ability to conduct scientific game and fish surveys and studies.

#### Preferred Knowledge, Abilities, and Skills:

Strong public speaking, presentation, and teamwork skills. Strong computer skills including knowledge of Microsoft Office programs, GPS, and GIS programs including ArcMap. Advanced knowledge of wildlife management and restoration techniques and habitat management practices. Work experience on bottomland waterfowl area is preferred. Applicants must be willing to work odd hours (e.g., nighttime) and outdoors under physical demands and in a variety of weather conditions. Ability to operate farm and/or heavy equipment. Ability to operate a boat, outdoor motor, and ATV/UTV.

### **POSTING DETAILS:**

#### Position Location:

City: Marked Tree

Office: St. Francis Sunken Lands WMA

Division: Wildlife Management

### Job Summary:

The Arkansas Game and Fish Commission (AGFC) Biologist is responsible for supervising wildlife and timber management in a wildlife management area. This position is governed by state and federal laws and agency policy.

### Typical Functions:

Coordinates and participates in conducting biological surveys and studies of fish and wildlife to determine population growth, propagation rates, and the effect of environmental and human conditions on particular species. Participates in developing wildlife management area recommendations and the development of the five-year plan for future Game and Fish activities and acquisitions. Approves billings and projects expenditures and assists supervisor in preparing the district budget. Conducts hunter safety classes or public meetings on new and proposed rules and regulations. Writes news releases on activities in the district. Performs other duties as assigned.

### Specific Duties and Responsibilities:

Will work under the direct supervision of an Assistant Regional Supervisor. May supervise a minimum of 2 Conservation Program Technicians in R-1. Will be responsible for planning, coordinating, and directly overseeing the day to day work activities on a 30,000 plus acre bottomland hardwood Wildlife Management area. Coordinates with Regional Habitat Biologist and Regional Supervisory staff to develop and implement wetland and upland habitat plans. May develop, implement and oversee WMA maintenance and improvement contracts. Collect and submit scientific data and specimen samples for analysis. Write reports, maintain records, present or and written information. Will be required to carry out specialized agricultural practices to improve habitats. Must assume a proactive role in assisting in the development and management of area budgets, maintenance ledgers, records, and submitting reports. Maintains an office in the St. Francis Lands WMA work center. Provides technical assistance to the public in resolving nuisance wildlife problems and provides advice and technical assistance to landowners. Oversees and directs water level management and identifies repair and maintenance upkeep needs for commission equipment, machinery, properties, and capital improvements. Coordinates with Regional Maintenance Coordinator to budget and carry out maintenance and new development items. Prepares materials for public presentation and gives presentations to various organizations. Performs a variety of other tasks as needed within the region, other AGFC Divisions or other areas of the state. Will be required to receive specialized training and certifications in, but not limited to, safe use and handling of explosives and fire fighting techniques. Requirements of occasional overnight travel to attend various training, seminars or assignments may be necessary. May operate heavy dump trucks and equipment delivery trucks. Perform strenuous and physically demanding tasks and work outdoors year round inclement weather. May be required to work on certain holidays and weekends. Must have a valid driver's license and may be required to obtain a commercial driver's license.

### Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

### Special Job Dimensions:

Frequent in-state travel and field work with exposure to inclement weather is required. Occasional exposure to hunters and dangerous animals may be required. Occasionally will be required to work long hours under harsh conditions.

Other Specific Information:

All applicants are subject to a criminal background check.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.