



## Arkansas Game and Fish Commission Employment Job Posting

CONSERVATION PROGRAM TECHNICIAN - AGFC CONSERVATION PROGRAM TECHNICIAN

POSITION NO: 22095940

### **POSTING INFORMATION:**

Advertisement Opens: March 31, 2021

Advertisement Closes: April 14, 2021

Full Time: Yes

Salary: \$31,052.00 - \$31,052.00 Annually

### **POSTING REQUIREMENTS:**

#### Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus two years of field experience in wildlife or fisheries management or forestry or land management, or a related area.

**OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE HUMAN RESOURCES CHIEF.**

#### Preferred Education and/or Experience:

A strong emphasis on the knowledge of moist soil management and row crop farming techniques, plus 3 years' of stated technique implementation is preferred

#### Knowledge, Abilities, and Skills:

Knowledge of the procedures and methods used in documenting wildlife investigations.

Knowledge of the equipment and techniques used to maintain buildings, grounds and equipment.

Knowledge of fish propagation, harvesting, cultivation, and maintenance activities.

Knowledge of tissue and blood sampling techniques used in collection research.

Knowledge of agricultural methods and basic land laws.

Knowledge of timber marking, land surveying, and other related forestry techniques.

Ability to collect samples of wildlife, perform fish hatchery, prepare reports, maintain files, and present oral and written information.

Ability to operate and maintain wildlife equipment.

Preferred Knowledge, Abilities, and Skills:

Knowledge of the biology, ecology, and management of waterfowl and waterfowl habitat and webless migratory game birds and their habitats. Knowledge of migratory bird management and monitoring, including trapping, banding, and survey techniques. Proficient in the use of a variety of computer software applications including ArcView/ArcGIS/ArcMap, MS Access, MS Excel, MS PowerPoint, and MS Word. Ability to work efficiently and effectively with others as well as independently, Ability to coordinate and prioritize workload. Effective organizational skills, written and verbal communication skills, and strong public-speaking skills. Knowledge of heavy farm equipment and its application within the moist-soil habitat management program. Ability to plan, organize, and oversee the work of others.

**POSTING DETAILS:**

Position Location:

City: Georgetown, Arkansas

Office: Steve N. Wilson Raft Creek Wildlife Management Area

Division: Wildlife Management

Job Summary:

The Conservation Program Technician is responsible for forest and fish propagation, fire prevention, cultivation, and harvesting activities and/or maintaining a wildlife management area. This position is governed by state and federal laws and agency policy.

Typical Functions:

Inspects forest lands for damage by insects or disease, assists in implementing plans or recommendations for control measures, and prepares plans for site preparation or improvement of planting, harvesting, marketing, or wildlife use.

Conducts or assists in conducting research on collected samples, such as fish, blood, water, soil, and plant species, and examines animals and specimens to detect diseases or other problems.

Conducts agricultural and forest management activities on wildlife management areas, including preparing seed beds and plant foods; selects and marks trees for thinning and/or logging utilizing soil erosion control measures and maintains waterways, dams, and ponds.

Monitors and inspects public and private wildlife to ensure compliance with state regulations and trains various personnel in activities, such as fire safety, accident prevention, and maintenance and calibration of scientific and technical equipment.

Gathers, provides, and presents general and forestry educational information and training to various federal, state, local health officers, community organizations, and the general public.

Provides technical support and services for scientists and engineers working in fields, such as agriculture, environmental science, resource management, and biology.

Assists in conducting fish and game propagation and maintenance activities, including monitoring of spawning, hatching, incubation, sexing, and feeding.

Prepares reports pertaining to wildlife findings, conclusions and recommendations.

Cleans, maintains, prepares, and supplies work areas.

Performs other duties as assigned.

Specific Duties and Responsibilities:

Assist the biologist with implementation of the moist-soil management plan for Cypress Bayou WMA and Steve N. Wilson Raft Creek Bottoms WMA. Job duties will include budget development, record keeping, coordination with contractors and other division staff. Direct implementation of moist soil management techniques to include disking, rolling, herbicide applications, planting and water-level manipulation. Duties will also include assisting with the strategic planning and implementation of the division's waterfowl habitat delivery—with a focus on moist-soil habitat and serve on the Waterfowl Team for the Wildlife Division. Work in inclement weather under heavy physical demands will be required. Work outside of normal work hours to complete management objectives is required. Coordinates and conducts lottery style permit draw system during waterfowl season. Conducts agricultural and forest management activities on wildlife management areas, including preparing seed beds and planting food sources. Inspect and maintain boundary line and information signs on WMA. Assists in conducting various research projects such as CWD, heard health check, wildlife surveys, and wood duck and dove banding. Prepares reports pertaining to moist soil management activities and hunter harvest reports. Operates and performs maintenance on agriculture equipment to include tractors, farm implements, atv/utv, power units, wells, re-lift pumps and water control structures. Inspect and maintain access trails and boat trails. The individual selected for this position will be responsible for overseeing maintenance and operation projects on Steve N. Wilson Raft Creek Bottoms WMA.

Certificates, Licenses, or Registrations:

Special Job Dimensions:

Other Specific Information:

**ADDITIONAL INFORMATION:**

The employee's duty station will be located at Steve N. Wilson Raft Creek WMA and will be required to live with 50 miles of this location. This position is required to obtain certification as Wildland Fire Fighter Type 2 (FFT2) per the National Wildfire Coordinating Group (NWCG). This position is required, as per the Prescribed Fire Planning and Implementation Procedures and Policy, to complete a two-mile walk carrying 25 pounds in 30 minutes within the first year of employment. This position is required to obtain a Class A Commercial Driver's License within 1 year of employment. This position is required to obtain a Non-Commercial Pesticide Applicators license with 1 year of employment.

All applicants are subject to a criminal background check

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.