



Arkansas Game and Fish Commission Employment Job Posting

PART-TIME FIRING RANGE SPECIALIST - **AGFC FIRING RANGE SPECIALIST**

POSITION NO: 22095796

POSTING INFORMATION:

Advertisement Opens: Aug. 13, 2021

Advertisement Closes: Oct. 1, 2021

Full Time: No

Salary: \$13.39 - \$13.39 Hourly

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus vocational school, military or other training and/or experience totaling eighteen months involving firearms training, firing range, or similar facility maintenance and operations. Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

Preferred Education and/or Experience:

Prior law enforcement and/or military experience is preferred. Prior firearms training and customer service experience is preferred.

Knowledge, Abilities, and Skills:

Knowledge of firearms safety regulations. Knowledge of firearms, ammunition, and related supplies. Ability to instruct in the use of firearms and safety procedures. Ability to complete reports. Ability to operate and perform preventative maintenance on electrical/mechanical equipment. Ability to maintain supply inventory.

Preferred Knowledge, Abilities, and Skills:

Knowledge in firearms operation, cleaning and maintenance is a plus. Any certifications as firearms education and safety instructor are desired.

POSTING DETAILS:

Position Location:

City: Mayflower, Arkansas

Office: Dr. James E. Moore Jr. Camp Robinson Firing Range

Division: Education

Job Summary:

The Firing Range Specialist is responsible for enforcing safety rules and regulations for firing ranges and maintaining the range areas and equipment. This position is governed by state and federal laws and agency/institution policy.

Typical Functions:

Greets range patrons, answers questions, explains safety rules, and collects fees. Observes patrons on the firing line to ensure firearm safety rules are followed and provides assistance or instruction to patrons. Completes activity report to include range attendance and equipment use. Inventories range supplies and targets and informs supervisor of inventory status. Mows and trims acreage and cleans range building and restrooms. Performs routine building maintenance, minor electrical, plumbing, and carpentry work and preventative maintenance on range equipment, determines the cause, and writes reports. Performs other duties as assigned.

Specific Duties and Responsibilities:

To monitor all shooting activities on multiple ranges. Assist customers with facility orientation, advising customers of range rules, enforcing safety rules, assisting with firearms training and education. Daily facility maintenance to include sweeping, mopping, sanitizing, and other tasks as assigned. Must be able to lift 50 pounds.

Certificates, Licenses, or Registrations:

NONE

Special Job Dimensions:

Frequent exposure to high noise levels and lifting of clay targets is required.

Other Specific Information:

Prospective employee should have a background in firearms usage, training and maintenance. Experience in range safety and operations a definite plus. Must be willing to display great customer service skills and possess a willingness to serve.

Applicants being considered for hire must pass a substance abuse screening before beginning work or receiving an offer of employment. Refusal to submit to testing will result in disqualification of further employment consideration.

All applicants are subject to a criminal background check.

Applications must include complete work history and references.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.