



## **Arkansas Game and Fish Commission Employment Job Posting**

Statewide Turkey Program Coordinator - **CONSERVATION PROGRAM BIOLOGIST I**  
**POSITION NO: 22150608**

### **POSTING INFORMATION:**

Advertisement Opens: Dec. 6, 2018

Advertisement Closes: Jan. 18, 2019

Full Time: Yes

Salary: \$61,443.00 - \$86,609.00 Annually

### **POSTING REQUIREMENTS:**

#### **Minimum Education and/or Experience:**

The formal education equivalent of a bachelor's degree in biology, zoology, botany, or a related field; plus two years of experience in wildlife management or a related field. Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

#### **Preferred Education and/or Experience:**

The formal education equivalent of a bachelor's degree in fisheries or a related field plus two years of experience in fisheries management or a related field. A master's degree in fisheries biology or related field is preferred and may substitute for two years of experience.

#### **Knowledge, Abilities, and Skills:**

Knowledge of the principles of biology, ecology, and related environmental sciences.

Knowledge of game and fish management programs including propagation, cultivation, and harvesting techniques.

Knowledge of game and fish management laboratory and field survey equipment, techniques, and procedures.

Knowledge of supervisory practices and procedures.

Ability to plan, organize, and oversee the work of subordinates.

Ability to make public presentations.

Ability to plan work unit objectives and operational activities and to assign and direct the work of subordinate supervisors.

Ability to conduct scientific game and fish surveys and studies, analyze and evaluate collected data, and prepare written narrative report of findings.

Ability to direct, coordinate, and maintain wildlife management programs.

### Preferred Knowledge, Abilities, and Skills:

Knowledge of environmental science and ecology. Experience in natural channel design, riparian and stream bank bio-engineering, stream fish habitat improvement, stream bank stabilization techniques. Knowledge of lotic hydrology. The ability to effectively run a volunteer conservation network with multiple teams. Knowledge of fish-invertebrate-habitat interrelationships. The ability to effectively instruct water conservation, education, and coordinate activities with multiple publics, other sections, agencies, services and organizations. Ability to make public presentations. Knowledge of or experience in current fish sampling techniques and fisheries science principles. Knowledge of statistical analysis techniques, experimental design, and statistical analysis software. Good oral and written communication skills and ability to work well with others. Good computer skills, especially in Microsoft Office programs (Word, Excel, Access, PowerPoint). Proficient in use of GIS software and GPS technology. Ability to learn quickly and work independently as well as under direct supervision. Willingness to work on weekends as necessary. Willingness to work long hours in inclement weather. Must be able to operate motorboats and back trailers with a vehicle.

### **POSTING DETAILS:**

#### Position Location:

City: Negotiable

Office: Near an AGFC Regional Office (Camden, Hope, or Monticello).

Division: Fisheries

#### Job Summary:

The Arkansas Game and Fish Commission (AGFC) Conservation Program Biologist I is responsible for supervising a wildlife management program. This position is governed by state and federal laws and agency policy.

#### Typical Functions:

Serves as the statewide Turkey Program lead, agency expert, and coordinates regulations processes on wild turkey in Arkansas. Partners with agency quail program coordinator, National Wild Turkey Federation staff and Quail Forever in Arkansas staff to coordinate and administer the Wild Turkey and Northern Bobwhite Quail Habitat Cost-share Program to positively direct agency and partner funds to habitat projects for wild turkey and quail. Operates as a technical advisor to regional management staff to provide insight on program direction and make management recommendations to favor wild turkeys wherever possible. Maintains and coordinates multiple biological and stakeholder data sets and surveys to monitor trends and inform management actions. Responsible for the creation of technical material to be used in developing educational materials for the public as well as agency staff and partners. Monitors and analyzes harvest information obtained via harvest reporting (GAMECHECK). Functions as the Arkansas representative on state (Turkey Team-Chair), regional (SEAFWA Wild Turkey Working Group) and national (National Wild Turkey Federation Technical Committee) technical committees and working groups specific to wild turkeys, as well as inter and interagency teams as expertise relates. Serves as one of the agency's primary explosives experts responsible for training, ordering and maintenance of explosives used for capturing wildlife.

Performs other duties as assigned.

#### Specific Duties and Responsibilities:

Specifically, this position is a "Stream Team Coordinator" for Stream Team Region 3 responsible for the Stream Team Program duties covering most of south Arkansas, including the parts of three ecoregions - Ouachita Mountains, Coastal Plain, and Mississippi Alluvial Plain. Responsible for managing and coordinating the activities of multiple citizen group stream teams including development, coordination, and implementation of the AGFC's Arkansas Stream Team Program. Works with the public in stewardship and educational projects throughout a respective region relative to stream/river, lake, and watershed conservation. Provides technical, administrative, and resource assistance to landowners and the public supporting the best possible options for aquatic habitat conservation. Identifies needs and challenges and conducts workshops or in-service training to address problems and issues, provides new information, and instructs new procedures. With appropriate personnel (District Supervisors, Administrators, Wildlife Division private lands biologists, and other groups), identifies and prioritizes critical aquatic habitat resources and the need for conservation and/or rehabilitation within a large region of the state (25% of state's area). Initiates writes and coordinates the production of various public awareness projects (newsletters, presentations, brochures [hard copy and electronic], news releases). Prepares project work plans, develops and manages a regional budget, composes draft and final reports, and other duties as assigned.

The Stream Team Program is in the Fisheries Division of Arkansas Game and Fish Commission. The Stream Team, Fisheries Division, and Agency encompass a great place to work with highly motivated, professionals working for conservation in Arkansas. The Stream Team biologists are the Fisheries Division's equivalent to private lands biologists often found in Wildlife Divisions. Stream Team biologists work with private landowners and citizen groups to conserve the stream resources in Arkansas by adopting streams and supporting stream conservation. Stream Team biologists work with Arkansas Stream Team volunteers to adopt streams and implement a wide variety of stream conservation methods including, stream habitat and erosion inventories, stream clean-ups, streambank restoration, stream habitat improvement, water quality monitoring, federal farm-bill program administration, grant acquisition, Etc.

#### Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

#### Special Job Dimensions:

Frequent in-state and out of state travel and field work with exposure to inclement weather is required. Occasional exposure to hunters and dangerous animals may be required.

Position will have statewide responsibilities. Duty location will be determined upon selection of the candidate.

#### Other Specific Information:

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

Must possess a valid Arkansas driver's license.

All applicants are subject to a criminal background check.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.