Arkansas Game and Fish Commission Employment Job Posting

AGFC Conservation Program Biologist I - **AGFC Conservation Program Biologist I**

POSITION NO: 22095998

POSTING INFORMATION:

Advertisement Opens: May 13, 2024

Advertisement Closes: May 31, 2024

Full Time: Yes

Salary: $61,443.00 - $86,609.00 Annually

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a bachelor's degree in biology, zoology, botany, or a related field; plus two years of experience in wildlife management or a related field. Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

Preferred Education and/or Experience:

- The formal education equivalent of a bachelor's degree in Fisheries or a related field; plus two years work related experience
- A Master's Degree in Fisheries Biology or a related field is preferred and may substitute for two years of experience
- Other job-related education and experience may be substituted for all or part of these basic requirements upon approval of the Qualifications Review Committee.

Knowledge, Abilities, and Skills:

Knowledge of the principles of biology, ecology, and related environmental sciences.

Knowledge of game and fish management programs including propagation, cultivation, and harvesting techniques.

Knowledge of game and fish management laboratory and field survey equipment, techniques, and procedures.

Knowledge of supervisory practices and procedures.

Ability to plan, organize, and oversee the work of subordinates.

Ability to make public presentations.

Ability to plan work unit objectives and operational activities and to assign and direct the work of subordinate supervisors.

Ability to conduct scientific game and fish surveys and studies, analyze and evaluate collected data, and prepare written narrative report of findings.

Ability to direct, coordinate, and maintain wildlife management programs.

Preferred Knowledge, Abilities, and Skills:

- Knowledge of or experience in current fish sampling techniques and fisheries science principles
- Knowledge of statistical analysis techniques, experimental design, and statistical analysis software
- Knowledge of fundamental fish population dynamics, population modeling techniques, and trout management
- Knowledge of lotic habitat, limnology, and reservoir/tailwater relationships
- Good oral and written communication skills and ability to work well with others
- Good computer skills, especially in Microsoft Office programs (Word, Excel, Access, PowerPoint)
- Proficient in the use of GIS software and GPS technology
- Ability to learn quickly and work independently as well as under direct supervision
- Willingness to work on weekends, as necessary
- Occasionally will be required to work long hours in inclement weather
- Must be able to operate motorboats and back trailers with a vehicle.

POSTING DETAILS:

Position Location:

City: Mountain Home

Office: Mountain Home Field Office

Division: Fisheries

Job Summary:

The Arkansas Game and Fish Commission (AGFC) Conservation Program Biologist I is responsible for supervising a wildlife or fisheries management program. This position is governed by state and federal laws and agency policy.

Typical Functions:

- Assists program coordinators, habitat biologists, other staff and agency partners in the planning, preparation, and implementation of projects on wildlife management areas.
- Participates in developing wildlife management area recommendations and the development of short- and long-term plans for future agency conservation activities.
- Coordinates and leads biological surveys and studies of wildlife to determine population growth, propagation rates, and the effect of environmental and human conditions on particular species. Summarizes data and prepares reports.
- Communicates regularly with the Regional Supervisor regarding oversight for budgets, contracts and grants, and assists in the supervision of professional and technical personnel, contractors, part-time employees, interns and volunteers.
- Oversees overall project operational duties and supervision of employees in the absence of Regional Supervisor. Assists with overall management of a region by submitting recommendations and reports to the Regional Supervisor.
- Assists with budget development by reviewing and recommending requests from regional personnel and submitting budget recommendations to the Regional Supervisor. Develops, submits, reviews, approves, and directs implementation of budgets, invoices, project plans, regulations and operational procedures.
- Reviews biological data to analyze trends affecting management priorities and program requirements.
- Drafts public land management plans and oversees their implementation through direct participation, assigning appropriate personnel, assembling data, submitting and approving final data products and reports.
- Assists with both regional and division administrative duties. Serves on statewide and broader working groups and teams.
- Conducts public relations work with various agencies, private industry, professional and civic organizations and outdoor recreational groups.
- Must understand and be willing to function in a multi-faceted, team-oriented work environment. Must maintain close individual contact with and develop solid working relationships with all Wildlife Management Division, agency and partner organization personnel.
- Participates in public outreach regarding management activities and regulations.
- Leads nuisance wildlife capture and relocation.

Specific Duties and Responsibilities:

- Applicant works under the direct supervision of the Trout Management Supervisor and assists with all duties associated with the statewide trout program
- Oversees collection of monitoring data on all aspects of assigned fisheries through fish population samples, creel and angler surveys, and forage sampling
- Handles data from raw form, through entry and analysis, and writes technical reports to include management recommendations
- Performs additional management-oriented research as directed by the Trout Program Supervisor
- Coordinates with other state and federal agencies on a variety of issues such as water quality and physical habitat
- Makes oral presentations to the public and others about trout management, upon request
- Assists other Fisheries Division personnel as needed with stocking, sampling, and habitat improvement work
- Other duties may include employee supervision and public relations activities

Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

Special Job Dimensions:

Frequent in-state and out of state travel and field work with exposure to inclement weather is required. Occasional exposure to hunters and dangerous animals may be required.

Other Specific Information:

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As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.