



Arkansas Game and Fish Commission Employment Job Posting

AUTO/DIESEL MECHANIC - AGFC AUTO/DIESEL MECHANIC

POSITION NO: 22096054

POSTING INFORMATION:

Advertisement Opens: Jan. 29, 2025

Advertisement Closes: Feb. 18, 2025

Full Time: Yes

Salary: \$39,925.00 - \$61,706.00 Annually

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus six years of experience performing vehicle mechanic work, including one year in a leadership capacity.

OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE HUMAN RESOURCES CHIEF.

Preferred Education and/or Experience:

ASE certifications are preferred but not required

Knowledge, Abilities, and Skills:

Knowledge of the mechanical and electrical operations and maintenance of most motor vehicles and systems. Knowledge of manufacturer's specifications and recommendations for diagnosis, testing, and repair of motor vehicles. Knowledge of the mechanical operation of diesel and gasoline engines. Ability to diagnose mechanical problems and failures and recommend required repairs, as necessary. Ability to make mechanical adjustments for service and repair of motor vehicles.

Preferred Knowledge, Abilities, and Skills:

- Experience with Snap-On, Apollo diagnostic scanners and TPMS tools
- Experience with Hunter tire mounting and balancing equipment

POSTING DETAILS:

Position Location:

City: Little Rock

Office: AGFC Headquarters Office

Division: Operations

Job Summary:

The Auto/Diesel Mechanic is responsible for the maintenance and care of a fleet of motor vehicles. This position is governed by state and federal laws and agency policy.

Typical Functions:

Provides service, maintenance, and repair of motor vehicles and performs complex testing and diagnostics, to troubleshoot problems using computers and scanners. Rebuilds automobile and diesel engines, heavy equipment, and transmissions including the removal and disassembly of defective parts. Performs diagnostic and system checks to determine what repairs are necessary, and makes recommendations for required maintenance. Prepares estimates of time, parts, and materials needed to make repairs and orders mechanical parts and equipment as needed. Prepares various forms and log sheets of maintenance records for vehicle reports and compares invoices to records and processes for payment. Designs, fabricates, and welds cabs, truck beds, and trailers. Performs other duties as assigned.

Specific Duties and Responsibilities:

Detailed knowledge of tire repair, mounting, and balancing

Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

Special Job Dimensions:

Auto/Diesel Mechanic is responsible for the maintenance and care of a fleet of over 500 motor vehicles. Detailed knowledge of tire repair, mounting and balancing. See "Typical Functions" for more details.

Other Specific Information:

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As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.