



Arkansas Game and Fish Commission Employment Job Posting

AGFC Summer Intern - **AGFC Biological Technician I / Part-time**

POSITION NO: 22096351

POSTING INFORMATION:

Advertisement Opens: Jan. 29, 2025

Advertisement Closes: March 15, 2025

Full Time: No

Salary: \$13.00 - \$13.00 Hourly

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

To be eligible for an AGFC Internship, applicants must meet the following prerequisites:

- Must have 60 hours of college credits earned by the time the Internship begins.
- At the time of application, must be a college student, graduated within the previous 12 months, or currently enrolled in a post-graduate program.
- Must have a 2.5 cumulative grade point average on a 4.0 scale.

Selected intern will coordinate directly with his/her college or university to obtain course credit for their work.

AGFC interns are paid \$13.00 per hour and work approximately 40 hours per week (no more than 400 hours for 10 weeks).

Intern positions will be available through June, July, and August. Flexible work schedules can be established with your division supervisor.

REQUIRED DOCUMENTATION:

Please upload and attach to this application:

1. A current resume.
2. A one-page cover letter to include goals, interests, and how an AGFC internship will help accomplish those goals.
3. A copy of your unofficial or official college transcript(s). Official transcripts will be required before employment start date.

IF THESE DOCUMENTS ARE NOT ATTACHED, YOUR APPLICATION WILL BE DETERMINED INCOMPLETE UNTIL THEY ARE RECEIVED.

If you are unable to attach your documentation, you may email it to Lauren Cannon at:

lauren.cannon@agfc.ar.gov. Please be sure and provide the following in the email subject line: position name and position number.

All documents must be received by March 15, 2024.

Preferred Education and/or Experience:

Individuals currently pursuing a degree in wildlife management, wildlife ecology, wildlife biology, forest ecology, or a related field.

Knowledge, Abilities, and Skills:

Required skills may vary depending on the AGFC position and division. The following skills are typically required for conservation-focused AGFC positions:

- Knowledge of the procedures and methods used in documenting wildlife investigations.
- Knowledge of the equipment and techniques used to maintain buildings, grounds and equipment.
- Knowledge of fish propagation, harvesting, cultivation, and maintenance activities.
- Knowledge of tissue and blood sampling techniques used in collection research.
- Knowledge of agricultural methods and basic land laws.
- Knowledge of timber marking, land surveying, and other related forestry techniques.
- Ability to collect samples of wildlife, perform fish hatchery, prepare reports, maintain files, and present oral and written information.
- Ability to operate and maintain wildlife equipment.

Preferred Knowledge, Abilities, and Skills:

Preference will be given to applicants who possess an understanding of habitat and wildlife management techniques and have a willingness to learn.

POSTING DETAILS:

Position Location:

City: Russellville

Office: Petit Jean River WMA Field Office

Division: Wildlife Management

Job Summary:

The AGFC Internship program is designed to help students gain education and practical experience related to the conservation work AGFC performs and to meet hands-on training requirements necessary for students to earn their degree. This training is critical to students pursuing a conservation career and is often the deciding factor in gaining employment after college.

Typical Functions:

To be determined by the hiring supervisor.

Specific Duties and Responsibilities:

This internship position will assist AGFC staff with wildlife management, habitat management, and maintenance projects on the Petit Jean River Wildlife Management Area as well as surrounding wildlife management areas along the Arkansas River Valley and Ouachita Mountain Ecosystems.

Job duties include but are not limited to the following:

- Assist staff with managing, maintaining, and monitoring upland and bottomland forested habitats
- Assist staff with managing, maintaining, and monitoring marsh habitats, green tree reservoirs, and moist-soil units.
- Assist staff with managing, maintaining, and monitoring wildlife openings and old field systems.
- Assist staff with locating, baiting, trapping, and banding multiple species of waterfowl.
- Assist staff with locating, baiting, capturing, and radio-collaring adult female black bears.
- Assist staff with prescribed fire planning, burn unit preparation, and post-burn analysis.
- Assist staff with Chronic Wasting Disease (CWD) and other wildlife health-related efforts.
- Assist staff with wildlife population and plant identification surveys.
- Assist staff with handling nuisance wildlife complaints.
- Assist staff with nuisance species control efforts on WMAs
- Assist staff with invasive plant and animal control and eradication
- Assist staff with WMA infrastructure maintenance projects.
- Assist staff with ongoing waterfowl and upland bird habitat restoration projects.
- Assist staff with supervising contractors.
- Assist staff with waterway maintenance and restoration work.
- Assist staff with herbicide planning, mixing and application.
- Assist staff by properly maintaining and operating all types of equipment such as chainsaws, boats, pumps, ATVs/UTVs, tractors, bulldozers, and farm implements.
- Assist a variety of staff from other divisions within the agency on their normal day to day work activities.

Certificates, Licenses, or Registrations:

None

Special Job Dimensions:

AGFC interns are paid \$13.00 per hour and work approximately 40 hours per week (no more than 400 hours for 10 weeks).

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REQUIRED DOCUMENTATION:

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Other Specific Information:

Housing will not be provided

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.