



Arkansas Game and Fish Commission Employment Job Posting

AGFC BIOLOGICAL TECHNICIAN I - AGFC BIOLOGICAL TECHNICIAN I

POSITION NO: 22096013

POSTING INFORMATION:

Advertisement Opens: March 27, 2025

Advertisement Closes: April 18, 2025

Full Time: Yes

Salary: \$39,925.00 - \$39,925.00 Annually

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus two years of field experience in wildlife or fisheries management or forestry or land management, or a related area.

OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE HUMAN RESOURCES CHIEF.

Preferred Education and/or Experience:

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Knowledge, Abilities, and Skills:

Knowledge of the procedures and methods used in wildlife management.

Knowledge of the equipment and techniques used to maintain buildings, grounds and equipment.

Knowledge of wildlife biology and the associated techniques used in wildlife management. Knowledge of agricultural methods and basic land laws.

Ability to identify common plants and animals found in Arkansas. Ability to collect biological samples.

Ability to use Microsoft Office Suite and Google Suite.

Ability to operate and maintain wildlife management equipment safely and effectively.

Preferred Knowledge, Abilities, and Skills:

- Knowledge of food plot cultivation, and maintenance activities
- Knowledge of agricultural methods and basic land laws
- Knowledge of timber marking, wildlife stand improvement, land surveying, boundary marking, fire prevention, control burning and other related forestry techniques
- Knowledge of bottom land hardwood management. Knowledge of moist soil management techniques
- Knowledge of native warm season grass planting/management techniques
- Ability to operate wildlife check stations, collect samples of wildlife, prepare reports, maintain files, and present oral and written information
- Ability to operate and maintain wildlife/farming equipment
- Basic computer skills necessary to submit reports and for communicating with regional staff -- prefer experience using ARC GIS software
- National Wildfire Coordinating Group (NWCG) certified Fire Fighter Type 2 (FFT2) with a knowledge of prescribed fire

POSTING DETAILS:

Position Location:

City: Brinkley

Office: Sheffield Nelson Dagmar WMA

Division: Wildlife Management

Job Summary:

The Arkansas Game and Fish Commission (AGFC) Biological Technician I is responsible for habitat and maintenance projects on Wildlife Management Areas. This position is governed by state and federal laws and agency/institution policy.

Typical Functions:

- Assists program coordinators, habitat biologists, and field biologists in the planning, preparation, and implementation of wildlife habitat management and maintenance projects on wildlife management areas
- Conducts wildlife and habitat management activities on wildlife management areas.
- Monitors and operates wildlife management areas infrastructure, including levees, roads, parking lots, water control structures, waterways, campsites, etc.
- Conduct operations in compliance with state and federal regulations such as fire safety, accident prevention, vehicle operation, pesticide application and waterway drainage.
- Monitors assigned wildlife management areas for invasive species and assists in control efforts.
- Collects or assists in collecting biological samples and entering data. Collects biological data for wildlife monitoring and research.
- Calibrates and operates wildlife management equipment, such as seed drills, planters, weed eaters, chainsaws, lawn mowers, ATVs, boats, tractors, dozers, backhoes, rollers, sprayers and others as necessary.
- Serves as a member of the agency's prescribed burn program and assists with the implementation of prescribed burns on state-managed WMAs. Specific physical fitness demands for prescribed burning are required.
- Cleans, maintains, prepares, and supplies work areas.

Specific Duties and Responsibilities:

- Will work under the direct supervision of the Sheffield Nelson Dagmar WMA Field Biologist, assisting with implementing habitat improvement practices and maintenance on assigned WMAs and other WMAs as needed
- Will collect and submit scientific data and specimen samples for analysis, write reports, and maintain records, present oral and written information
- Will operate and maintain large agricultural tractors and implements as well as ATVs and UTVs
- Will be required to carry out specialized agricultural practices to improve habitats in both upland and wetland areas
- Must assume a proactive role in assisting in the development of area budgets, maintaining ledgers and records, managing budgets and submitting reports
- Coordinates with other field biologists, habitat biologists, program coordinators and supervisory staff to develop and implement habitat plans for wetland and upland habitats
- Provides technical assistance to the public in resolving nuisance wildlife problems and provides advice and technical assistance to landowners
- Oversees and/or directs water level management and identifies repair and maintenance upkeep needs for commission equipment, machinery, properties and capital improvements
- Coordinates with regional maintenance coordinator to budget and carry out maintenance and new development items
- Prepares materials for public presentations and gives presentations to various organizations
- Performs a variety of other tasks as needed within the region, other AGFC Divisions or other areas of the state
- Will be required to receive specialize training and certifications in, but not limited to, prescribed fire, chemical immobilization of animals, and pesticide application
- Some overnight travel to attend various training, seminars or assignments may be required
- Perform strenuous and physically demanding tasks and work outdoors year round in inclement weather
- May be required to work certain holidays and weekends
- Performs other duties as assigned

Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

Special Job Dimensions:

- Assists program coordinators, habitat biologists, and field biologists in the planning, preparation, and implementation of wildlife habitat management and maintenance projects on wildlife management areas.
- Conducts wildlife and habitat management activities on wildlife management areas.
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Other Specific Information:

- This position is required, as per the Prescribed Fire Planning and Implementation Procedures and Policy, to complete a two-mile walk carrying 25 pounds in 30 minutes within the first year of employment.
- This position is also required to obtain a Non-Commercial Pesticide Applicators license within the first year of employment.
- This position may be required to obtain a Class A Commercial Drivers License at some point. All expenses related to obtaining this license will be covered by AGFC.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.