



## Arkansas Game and Fish Commission Employment Job Posting

AGFC Summer Intern 2026 - AGFC Summer Intern 2026

**POSITION NO: 22096344**

### **POSTING INFORMATION:**

Advertisement Opens: Feb. 1, 2026

Advertisement Closes: March 15, 2026

Full Time: No

Salary: \$15.00 - \$15.00 Hourly

### **POSTING REQUIREMENTS:**

Minimum Education and/or Experience:

To be eligible for an AGFC Internship, applicants must meet the following prerequisites:

- Must have 24 hours of college credits earned by the time the Internship begins.
- Must have a declared degree in a conservation-related field (*Exception: IT, GIS, Enforcement internships*).
- At the time of application, applicants must be a current college student, have graduated within the previous 12 months, or be currently enrolled in a post-graduate program.
- Must be at least 18 years of age when the internship begins.
- Must have a 2.5 cumulative grade point average on a 4.0 scale.

The selected intern will coordinate directly with his/her college or university to obtain course credit for their work. AGFC interns are paid \$15.00 per hour and work approximately 40 hours per week (no more than 360 hours for 9 weeks).

Intern positions will be available from May to August. Flexible work schedules can be established with your division supervisor.

PLEASE SEE "SPECIFIC JOB DIMENSIONS" BELOW FOR THE LIST OF DOCUMENTS THAT MUST BE UPLOADED WITH THIS ONLINE APPLICATION. YOUR APPLICATION WILL BE DESIGNATED "INCOMPLETE" UNTIL ALL THREE DOCUMENTS ARE RECEIVED.

Preferred Education and/or Experience:

A student who is entering his/her junior or senior year of college and is working toward a bachelor's degree in education, biology, wildlife management, recreation and park administration, conservation studies, or related fields

Knowledge, Abilities, and Skills:

Required skills may vary depending on the AGFC position and division. The following skills are typically required for conservation-focused AGFC internship positions:

- Knowledge of the procedures and methods used in documenting wildlife investigations.
- Knowledge of the equipment and techniques used to maintain buildings, grounds and equipment.
- Knowledge of fish propagation, harvesting, cultivation, and maintenance activities.
- Knowledge of tissue and blood sampling techniques used in collection research.
- Knowledge of agricultural methods and basic land laws.
- Knowledge of timber marking, land surveying, and other related forestry techniques.
- Ability to collect samples of wildlife, perform fish hatchery, prepare reports, maintain files, and present oral and written information.
- Ability to operate and maintain wildlife equipment.
- Ability to present confidently to diverse groups and host hands-on experiences in a classroom and in the field.
- Understanding the North American Model of Wildlife Conservation.
- Must have demonstrated leadership skills, possess excellent organizational skills, and work well as a team member.

Preferred Knowledge, Abilities, and Skills:

- Basic understanding of Microsoft Word, PowerPoint, and Excel or the Google Suite equivalent.
- Basic understanding of public speaking and writing informational or educational presentation outlines
- Ability to follow specific written or verbal instructions
- Ability to adapt to the task at hand, multitask, and prioritize tasks as needed
- Ability to work well with people of diverse age demographics and backgrounds.

**POSTING DETAILS:**

Position Location:

City: Little Rock

Office: Witt Stephens Jr. Central Arkansas Nature Center

Division: Education

### Job Summary:

The Arkansas Game and Fish Commission (AGFC) Summer Internship program is designed to help students gain education and practical experience related to the conservation work performed by the AGFC, as well as to meet hands-on training requirements necessary for students to earn their degree. This training is crucial for students pursuing a career in conservation and often serves as a deciding factor in securing employment after college.

### Typical Functions:

To be determined by the hiring supervisor

### Specific Duties and Responsibilities:

Job duties vary from day to day and include, but are not limited to:

- Setting up, presenting, and then taking down conservation education-related programs; weekly fish and reptile feedings; setting weekly or weekend events, as well as boater education or hunter education themed presentations.
- Assisting with the front desk to answer the phone, direct visitors throughout the site and surrounding area, and passing out the exhibit hall scavenger hunt on an as-needed basis.
- Assisting with animal care and the maintenance of a 9000-gallon aquarium
- Assisting with the fish camps or any other youth-specific summer events
- Creating their own conservation-related presentation, a temporary exhibit, and an educational handout (*over the summer*)

Maintenance duties include:

- Sweeping and wiping up after animal care activities
- Clean-ups after education presentations, which can include stacking chairs and picking up or removing trash from education areas

### Certificates, Licenses, or Registrations:

Must have a valid driver's license

Special Job Dimensions:

**REQUIRED DOCUMENTATION**

**All THREE (3) of the following documents MUST be received by March 15, 2026.**

**For your application to be considered, you MUST upload and attach the following:**

1. A current resume.
2. A one-page cover letter to include goals, interests, and how an AGFC internship will help accomplish those goals.
3. A copy of your unofficial or official college transcript(s). Official transcripts must be received before the start date of employment.

**IF ALL THREE (3) DOCUMENTS ARE NOT ATTACHED, YOUR APPLICATION WILL BE DETERMINED INCOMPLETE UNTIL THE DOCUMENTS ARE RECEIVED.**

If you are unable to attach your documentation online, you may email it to SARAH RHODES at sarah.rhodes@agfc.ar.gov or SHARON MORRIS at sharon.morris@agfc.ar.gov. If you email documents, you must provide the following information in the email subject line: **Position Name** and **Position Number** (both are located at the top of the AGFC online job posting).

Other Specific Information:

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.