



Arkansas Game and Fish Commission Employment Job Posting

AGFC EDUCATION PROGRAM SPECIALIST - **AGFC Education Program Specialist**

POSITION NO: 22133532

POSTING INFORMATION:

Advertisement Opens: June 9, 2026

Advertisement Closes: June 23, 2026

Full Time: Yes

Salary: \$49,256.00 - \$49,256.00 Annually

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a bachelor's degree in business administration, management, journalism, education, or a related field; plus two years of experience in education, volunteer management, communications, or a related field.

OTHER JOB-RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE HUMAN RESOURCES CHIEF.

Preferred Education and/or Experience:

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Knowledge, Abilities, and Skills:

Knowledge of training course development, needs assessment, and course planning.

Knowledge of instructional techniques.

Knowledge of the principles and practices of journalism.

Knowledge of educational principles and learning concepts.

Ability to develop and present training programs.

Ability to write educational articles for publication.

Ability to compile information and write reports.

Preferred Knowledge, Abilities, and Skills:

- Ability to advance the knowledge and skills of the public in conservation and outdoor recreation experiences
- Ability to meet with internal and external partners, organizations, and individuals to establish relationships through the central Arkansas region, leading the way in conservation and outdoor education
- Willingness to travel throughout this region of the state

POSTING DETAILS:

Position Location:

City: Little Rock

Office: Witt Stephens Jr. Central Arkansas Nature Center

Division: Education

Job Summary:

The Arkansas Game and Fish Commission (AGFC) Education Program Specialist is responsible for facilitating classes focused on conservation and outdoor recreation, as well as managing, training, and coordinating the activities of volunteers for various educational programs. This position is governed by state and federal laws, as well as agency policy.

Typical Functions:

Develops and conducts educational and training programs for the public and participates in presenting special interest seminars.

Communicates information to the public through programs, media, and other communication outlets concerning educational programs and regulatory requirements.

Designs, develops, and maintains exhibits and information booths for special events and activities, such as school career days and fairs.

May provide technical information and assistance to various colleges, high schools, and the general public.

Visits community leaders and school administrators to evaluate the implementation and effectiveness of the various programs.

Performs other duties as assigned.

Specific Duties and Responsibilities:

- Provide high-quality educational experiences to the public, specifically for educators and students in schools in the region.
- Provide on-site programming support at the Nature Center
- Provide learning experiences in conservation and outdoor recreation.
- Interact with the public positively and professionally.

Certificates, Licenses, or Registrations:

Must possess a valid driver's license.

Special Job Dimensions:

Frequent in-state travel is required.

Other Specific Information:

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As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.