Arkansas Game and Fish Commission Employment Job Posting

AGFC Conservation Program Biologist I - **AGFC Conservation Program Biologist I**

POSITION NO: 22095831

POSTING INFORMATION:

Advertisement Opens: Nov. 23, 2026

Advertisement Closes: Dec. 11, 2026

Full Time: Yes

Salary: $61,443.00 - $61,443.00 Annually

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a bachelor’s degree in biology, zoology, botany, or a related field; plus two years of experience in wildlife management or a related field. Other job related education and/or experience may be substituted for all or part of these basic requirements, except for certification or licensure requirements, upon approval of the Human Resources Chief.

Preferred Education and/or Experience:

A bachelor's degree in wildlife biology, conservation biology, natural resources, environmental science, or a related field, plus three years of experience in a related field, or an M.S. in natural resources, plus one of which has demonstrated leadership role in wildlife management activities

Knowledge, Abilities, and Skills:

Knowledge of the principles of biology, ecology, and related environmental sciences.

Knowledge of game and fish management programs including propagation, cultivation, and harvesting techniques.

Knowledge of game and fish management laboratory and field survey equipment, techniques, and procedures.

Knowledge of supervisory practices and procedures.

Ability to plan, organize, and oversee the work of subordinates.

Ability to make public presentations.

Ability to plan work unit objectives and operational activities and to assign and direct the work of subordinate supervisors.

Ability to conduct scientific game and fish surveys and studies, analyze and evaluate collected data, and prepare written narrative report of findings.

Ability to direct, coordinate, and maintain wildlife management programs.

Preferred Knowledge, Abilities, and Skills:

- Knowledge of plant and wildlife species native to Arkansas and their specific habitat requirements
- A strong understanding of wildlife and habitat management techniques
- Knowledge of advanced practices such as prescribed fire, herbicide application, and mechanical treatments, as well as proficiency with field survey equipment, procedures, supervisory practices, budgeting, and policies
- Ability to guide regional staff in alignment with division and agency priorities
- Ability to plan and direct the work of subordinate personnel, and coordinate comprehensive wildlife management programs
- Ability to develop and implement wildlife research and/or monitoring projects
- Ability to communicate effectively orally and in writing, including making public presentations
- Possess demonstrable skills in leadership, GIS applications, data collection, and advanced habitat management
- Possess formal training in prescribed fire

POSTING DETAILS:

Position Location:
City: Monticello
Office: TBD
Division: Wildlife Management

Job Summary:

The Arkansas Game and Fish Commission (AGFC) Conservation Program Biologist I is responsible for supervising a wildlife or fisheries management program. This position is governed by state and federal laws and agency policy.

Typical Functions:

- Assists program coordinators, habitat biologists, other staff and agency partners in the planning, preparation, and implementation of projects on wildlife management areas.
- Participates in developing wildlife management area recommendations and the development of short- and long-term plans for future agency conservation activities.
- Coordinates and leads biological surveys and studies of wildlife to determine population growth, propagation rates, and the effect of environmental and human conditions on particular species. Summarizes data and prepares reports.
- Communicates regularly with the Regional Supervisor regarding oversight for budgets, contracts and grants, and assists in the supervision of professional and technical personnel, contractors, part-time employees, interns and volunteers.
- Oversees overall project operational duties and supervision of employees in the absence of Regional Supervisor. Assists with overall management of a region by submitting recommendations and reports to the Regional Supervisor.
- Assists with budget development by reviewing and recommending requests from regional personnel and submitting budget recommendations to the Regional Supervisor. Develops, submits, reviews, approves, and directs implementation of budgets, invoices, project plans, regulations and operational procedures.
- Reviews biological data to analyze trends affecting management priorities and program requirements.
- Drafts public land management plans and oversees their implementation through direct participation, assigning appropriate personnel, assembling data, submitting and approving final data products and reports.
- Assists with both regional and division administrative duties. Serves on statewide and broader working groups and teams.
- Conducts public relations work with various agencies, private industry, professional and civic organizations and outdoor recreational groups.
- Must understand and be willing to function in a multi-faceted, team-oriented work environment. Must maintain close individual contact with and develop solid working relationships with all Wildlife Management Division, agency and partner organization personnel.
- Participates in public outreach regarding management activities and regulations.
- Leads nuisance wildlife capture and relocation.

Specific Duties and Responsibilities:

The Assistant Regional Supervisor (Conservation Program Biologist I) supervises full-time and part-time staff members, leading a team of biologists and biological technicians in Region 3, and serves as regional supervisor during the supervisor's absence. Other job duties include:

- Serves as a field biologist on designated Wildlife Management Areas (WMAs) or WMA complexes within Region 3, which covers Arkansas, Ashley, Bradley, Calhoun, Chicot, Cleveland, Dallas, Desha, Drew, Grant, Jefferson, Lincoln, Ouachita, and Union counties
- Oversees wildlife management and public use activities on AGFC-owned, cooperative, and leased-land WMAs
- Habitat management—such as operating tractors, implements, ATVs, and UTVs—and participating in regional prescribed burns (requiring a passed pack test).
- Plans, directs, and conducts studies and population surveys of game and non-game species, collecting and analyzing wildlife data to formulate recommendations for regional hunting seasons, general regulations, and WMA management.
- Participates in research projects involving wildlife capture, nuisance animal response, and serving on division species teams
- Performs administrative duties that include invoice approval, budget creation and management, contract creation and oversight, and preparing activity and program reports
- Performs other duties as assigned

Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

Special Job Dimensions:

Frequent in-state and out of state travel and field work with exposure to inclement weather is required. Occasional exposure to hunters and dangerous animals may be required.

Other Specific Information:

The AGFC Wildlife Management Division works to conserve and enhance Arkansas's wildlife resources and their habitats using sound science to guide sustainable use and quality outdoor experiences for stakeholders. Other elements required for this position may include:

- Frequent in-state travel and fieldwork
- Frequent interaction with hunters and other outdoor
- recreationists
- Exposure to live animals
- Heavy physical demands in inclement weather
- Regular operation of heavy equipment and handling of chemicals that may be dangerous if handled improperly
- Specific physical fitness demands for prescribed burning
- Some overnight travel

The specific office location for this position must be within the region and will be determined based on the selected applicant.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.