



Arkansas Game and Fish Commission Employment Job Posting

AGFC BIOLOGICAL TECHNICIAN I - AGFC BIOLOGICAL TECHNICIAN I

POSITION NO: 22095780

POSTING INFORMATION:

Advertisement Opens: Feb. 5, 2018

Advertisement Closes: Feb. 28, 2018

Full Time: No

Salary: \$39,925.00 - \$61,706.00 Annually

POSTING REQUIREMENTS:

Minimum Education and/or Experience:

The formal education equivalent of a high school diploma; plus two years of field experience in wildlife or fisheries management or forestry or land management, or a related area.

OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE HUMAN RESOURCES CHIEF.

Preferred Education and/or Experience:

Basic computer and audio visual equipment and experience in public speaking. Must be responsible and dependable. Live animal care and maintenance experience helpful. Familiar with reptiles, amphibian, fish care. Experience with working with children and adults in an educational setting.

Knowledge, Abilities, and Skills:

- Knowledge of the procedures and methods used in documenting wildlife investigations
- Knowledge of the equipment and techniques used to maintain buildings, grounds, and equipment
- Knowledge of fish propagation, harvesting, cultivation, and maintenance activities
- Knowledge of tissue and blood sampling techniques used in collection research
- Knowledge of agricultural methods and basic land laws
- Knowledge of timber marking, land surveying, and other related forestry techniques
- Ability to collect samples of wildlife, perform fish hatchery, prepare reports, maintain files, and present oral and written information
- Ability to operate and maintain wildlife equipment

Preferred Knowledge, Abilities, and Skills:

Knowledge of Arkansas native fish and wildlife. Ability to lift 50 pounds.

POSTING DETAILS:

Position Location:

City: Little Rock

Office: Witt Stephens Jr. Central Arkansas Nature Center

Division: Education

Job Summary:

The Arkansas Game and Fish Commission (AGFC) Biological Technician I is responsible for forest and fish propagation, fire prevention, cultivation, and harvesting activities and/or maintaining a wildlife management area. This position is governed by state and federal laws and agency policy.

Typical Functions:

- Inspects forest lands for damage by insects or disease, assists in implementing plans or recommendations for control measures, and prepares plans for site preparation or improvement of planting, harvesting, marketing, or wildlife use
- Conducts or assists in conducting research on collected samples, such as fish, blood, water, soil, and plant species, and examines animals and specimens to detect diseases or other problems
- Conducts agricultural and forest management activities on wildlife management areas, including preparing seed beds and plant foods; selects and marks trees for thinning and/or logging utilizing soil erosion control measures and maintains waterways, dams, and ponds
- Monitors and inspects public and private wildlife to ensure compliance with state regulations and trains various personnel in activities, such as fire safety, accident prevention, and maintenance and calibration of scientific and technical equipment
- Gathers, provides, and presents general and forestry educational information and training to various federal, state, and local health officers, community organizations, and the general public
- Provides technical support and services for scientists and engineers working in fields, such as agriculture, environmental science, resource management, and biology
- Assists in conducting fish and game propagation and maintenance activities, including monitoring of spawning, hatching, incubation, sexing, and feeding
- Prepares reports pertaining to wildlife findings, conclusions, and recommendations
- Cleans, maintains, prepares, and supplies work areas
- Performs other duties as assigned

Specific Duties and Responsibilities:

The selected individual will be responsible for assisting in the operation of the nature center. Assist with live animal and aquarium maintenance, feeding and cleaning. Upkeep on nature center exhibits. Answering the telephone and presentation of educational public and school programs as needed. Ensures that the facility is maintained and in gift shop operations. Assist with gift shop sales, cash register operation. Complete computer projects or work front counter as needed. Work on program promotions and special events, databases, newsletters, brochures, restocking, cleaning and organizing work areas. The employee may work after regular hours during the week and on some weekends. This employee must be willing to participate in a variety of in-service training classes. Other duties as assigned.

Certificates, Licenses, or Registrations:

Must possess a valid Arkansas driver's license.

Special Job Dimensions:

n/a

Other Specific Information:

All applicants are subject to a criminal background check.

SALARY:

(Q344U) \$12.7553 per hour. Working a maximum of 999 hours per year.

As an equal opportunity employer, the Commission will make any reasonable accommodations necessary to ensure equal employment opportunities.